



PROJECT MANAGER – Job Description

Sunsense Solar has a 26-year history in the solar electric industry. Offering a broad array of services for the residential, commercial and utility markets, Sunsense has grown into the premier solar electric contractor in Western Colorado.

Sunsense has an immediate opening for a Project Manager (including Operations & Logistics) to work from our Carbondale office. This position entails full engagement with all Sunsense departments (Sales, Design, Procurement, Accounting and Service) and requires a skill set capable of growth within the company.

Qualifications:

- Previous experience in the PV industry (preferred)
 - Knowledge of PV products (grid tie, off grid, commercial)
 - Interface with design/engineering
 - Installation experience helpful
 - Project management experience
 - NABCEP Certification/electrical contracting (strongly recommended)
- Computer proficiency (specifically Quickbooks/Excel)
- “People person” with good phone skills
- Detail oriented

Primary Tasks:

- Manage projects from contracted sale to completion
- Schedule Operations Teams, primarily residential
- Point of contact with homeowners, businesses, GCs and subcontractors
- Ensure safety compliance
- Coordinate all shipping/receiving, some lifting required
- Organize warehouse and shop, kit jobs
- Manage all tools, trucks, safety equipment
- Building maintenance

Compensation:

- Salary range (\$50-\$60k)
- Review in three months
- Annual performance evaluation

Benefits:

- Continuing education assistance
- Health & Wellness
- Cell phone stipend
- Vacation, personal, sick time
- Limited use of company tools, vehicles, etc.